



## St. Agnes Board of Catholic Education (BOCE) Meeting Minutes

January 16, 2024 6:00 p.m.

Location: School and Google Meet (in person only)

BOCE Members <sup>1</sup>					
Name	Term	Ends	Committee(s)	Present	Absent
<b>Craig Davidson, Board Chair</b> <a href="mailto:craigdson@gmail.com">craigdson@gmail.com</a>	3rd	2024	Corp Sponsors*	X	
<b>Rob Schoborg, Board Vice Chair</b> <a href="mailto:robertschoborg@gmail.com">robertschoborg@gmail.com</a>	3rd	2024	Finance	X	
<b>Jeannett Hasselbeck, Board Secretary</b> <a href="mailto:jetalbers1@gmail.com">jetalbers1@gmail.com</a>	2nd	2025	Corp. Sponsors Inclusive Ed	X	
<b>Matt "Ike" Lambert</b> <a href="mailto:MLambert@cvgairport.com">MLambert@cvgairport.com</a>	3rd	2024	School Safety	X	
<b>Mary Forgiel</b> <a href="mailto:mforgiel26@gmail.com">mforgiel26@gmail.com</a>	3rd	2024			X
<b>Ryan Reed</b> <a href="mailto:reed.law@live.com">reed.law@live.com</a>	3rd	2024		X	
<b>Meredith Schierberg</b> <a href="mailto:meredithSchierberg@gmail.com">meredithSchierberg@gmail.com</a>	2nd	2025		X	
<b>Melissa Willig</b> <a href="mailto:willig.melissa@gmail.com">willig.melissa@gmail.com</a>	2nd	2025	Catholic Identity		X
<b>Patrick McCormack</b> <a href="mailto:patmicmac@gmail.com">patmicmac@gmail.com</a>	2nd	2025	Finance	X	
<b>Matt Terrell</b> <a href="mailto:mattaterrell@gmail.com">mattaterrell@gmail.com</a>	1st	2026			
<b>Angie Seitz</b> <a href="mailto:aellison121@gmail.com">aellison121@gmail.com</a>	1st	2026	Corp. Sponsors	X	

<sup>1</sup> BOCE member requirements can be found in the St. Agnes: BOCE By-Laws folder [\(add link to location\)](#)

\* The development committee is referred to as corporate sponsors at STA.

Executive and Administrative Members			
Name	Title	Present	Absent
<b>Rev. Mark Keene</b> <a href="mailto:MKeene@saintagnes.com">MKeene@saintagnes.com</a>	Pastor Vicar General	X	
<b>Rev. Trinity Knight</b> <a href="mailto:tknight@saintagnes.com">tknight@saintagnes.com</a>	Parochial Vicar		X
<b>Erin Redleski</b> <a href="mailto:eredleski@saintagnes.com">eredleski@saintagnes.com</a>	Principal	X	
<b>Judy Pieper</b> <a href="mailto:jpieper@saintagnes.com">jpieper@saintagnes.com</a>	Assistant Principal		X
<b>Anita Dunn</b> <a href="mailto:adunn@saintagnes.com">adunn@saintagnes.com</a>	Director of Religious Education (DRE)	X	
	Representative from Adult Faith Formation		
<b>Melissa Willig</b> <a href="mailto:willig.melissa@gmail.com">willig.melissa@gmail.com</a>	Representative from the Parish Council	X	

Meeting Minutes
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- A. Call to Order by Mr. Davidson at 6:00 pm
  - a. Prayer led by Ms. Dunn
  - b. November meeting minutes approved (no meeting held in December)
- B. Old Business - none
- C. New Business - none
- D. Communications & Reports
  - a. Administrator's report provided by Ms. Redleski - Appendix A
    - i. Overview of the Virtue=Strength™ program provided
      - School parents and parishioners were invited to a presentation on the VS™ program given by Lou Judd, VS Executive Director, and Erin Redleski, Principal on January 11<sup>th</sup> at Murphy Hall (~12 school families in attendance and 5-10 parishioners)
      - Mr. Schoborg inquired about the length of the contract and if the content will repeat over the years. Ms. Redleski explained that new

- content will be added each year; however, some repetition is to be expected and that is good.
- Mr. Lambert asked if the VS program is run at a diocesan level. Ms. Redleski shared that several diocesan schools use it but the decision is made independently at the school level.
- ii. Overview of Catholic Schools Week activities provided – Appendix B
    - Ms. Redleski is reviewing the week for additional opportunities to infuse Catholicism. Ms. Dunn suggested a link between virtues and the occupational dress up day creating a connection between their desired vocation and the virtues.
- b. Religious education report provided by Anita Dunn – Appendix C
    - i. Teaching mass was held for the evening religion class and several parents participated
      - Ms. Hasselbeck inquired about the teaching mass and if that is offered to school families. This suggestion is to be passed to Ms. Willig for consideration by the Catholic Identity committee. Additionally, Ms. Dunn recommended a FORMED production on the Sacrament of the Eucharist.
      - Ms. Dunn mentioned upcoming awards from the diocese around outstanding catechesis teachers. Ms. Dunn will coordinate with Ms. Redleski.
- c. Pastor’s report provided by Fr. Keene
    - i. Disciple Maker Index (Survey/Questionnaire) was discussed.
    - ii. St. Agnes had the highest percentage of respondents and is following the CLI model for interpretation. Fr. Keene explained that the process allows us to be more intentional with how we set goals and priorities for the parish and school.
    - iii. Mr. Craig inquired about the timeframe for the goals and priorities. Fr. Keene responded that it is a 3-year plan and each goal is time bound following the S.M.A.R.T. process.
    - iv. Parish council is working on the interpretation of the data. Information will be forthcoming.

## E. Committee Updates

- a. Safety Updates – M. Lambert – Ms. Redleski
  - i. Broken gym door has been replaced and film applied to the new door
  - ii. Discussions are being held at the diocesan level regarding locating Naloxboxes on school premises. This will be a decision between Pastor and Administrator.
  - iii. Mr. Schoborg inquired about any follow up from the safety consultant regarding the building assessment. Ms. Redleski shared that the consultant has not been responsive.

- iv. Ms. Dunn shared that the monastery door was recently ajar. Ms. Redleski and Fr. Keene agreed that this door has been a consistent issue and needs to be replaced. Next step will be to coordinate with Rick.
  - b. Finance – no update- meetings to resume in the Spring
    - i. Mr. McCormack requested a forecast for enrollment next year and the diocesan maximum determination.
    - ii. Discussion was held on the challenges faced trying to account for the 25% increase in benefits last year and the increase cap provided by the diocese. Additionally, the graduating class is large compared to recent enrollments.
  - c. Public Relations – no update
  - d. Corporate Sponsors – Mr. Davidson is to set up an introduction and informal discussion with Ms. Haag to include Fr. Keene, Ms. Seitz and Ms. Hasselbeck.
  - e. Inclusive Education – no report
  - f. Catholic Identity – no update (comments captured in the Administrators report)
- F. Open Discussion – no information discussed
- G. Adjournment at 7:30 pm

*Respectfully Submitted, Jeannett Hasselbeck*

## Appendix A

### **Virtue = Strength Vision Plan Saint Agnes School**

Virtue = Strength™ works hand-in-hand with the current religious education program. It emphasizes strengthening students' moral character by intentionally exercising one new virtue each month, reinforcing Catholicism as a way of life, and not just another class to be passed.

Each module focuses on growing in one of the Theological or Cardinal Virtues each month, with weekly slide-deck lessons that demonstrate the virtue through real-life stories of virtue-in-action, discussion questions, virtue exercises, quotes from Scripture and the saints, engaging videos, and much more.

#### **Fall/Winter 2023-2024**

- Onboard every teacher to the program and slide usage.
- Schedule daily/weekly time periods for each K-8 grade/class for presentation, instruction, discussion, and follow up.
- Target current sixth grade students for future leadership in the program by providing a daily virtue class.
- Introduce students to the Virtues through use of program materials
- Encourage students and teachers to practice the weekly virtues in all subject and class periods.
- Pair all school morning prayer to the monthly virtue.
- Educate and inform parents by sharing mini slide deck presentations in the weekly school newsletter.
- Coordinate the Virtues with current Catholic programs and traditions:
  - Religion Classes
  - Saint presentations and pageants
  - Advent wreath, Advent Prayer Service, Jesse Tree, Christmas Visitors
  - Sacrament prep (Confirmation, Reconciliation, Eucharist), Bundled in Love (service)
  - Adoration with class and club
  - Retreats for Seventh and Eighth grade
  - Pro Life speaker and essay
  - Chastity speakers (8th Grade)
  - Empowering God's Children lessons
  - Family group activities
  - Acknowledge students monthly through Wildcat Proud assemblies
- Survey Teachers on the progress of the program.

### **Winter/Spring 2024**

- Hold a parish/parent information meeting (January 11, 2024)
- Provide inservice for all teachers with topics based on survey input to update and expand the program.
- Form a faculty/parish committee to plan for school wide/parish involved V=S Ceremonies, one for Lent and one for Easter
- Continue to incorporate virtue in all aspects of school community and traditional activities i.e. Stations, Passion Play etc.
- Involve parents in a "family connection" piece to follow up with their children at home.

### **School Year 2024-2025**

- Grow the program to include more Ceremonies with school and parish.
- Continue to form student leaders in grades 6-8.
- Provide additional support/inservice for teachers (PD, Retreat).
- Emphasize the importance of virtues in every aspect of school and community life.
- Encourage sporting and extracurricular activities to implement and practice the V=S approach to participation.
- Draw extended families into the practice of virtue through student recognitions and awards.

### **2025 going forward**

- Utilize prepared students to lead and direct Ceremonies and programs throughout the school.

*JS Pieper 1/11/2024*

## Appendix B



Catholic Schools  
United in Faith and Community

**\*\*Spirit Wear all week\*\***

*Catholic Schools Week*

### **Monday (1/29) - BINGO/ Candy Cart**

- Family Group BINGO 9:30-10:30
- A sweet treat on the Candy Cart will come to each classroom during the afternoon

### **Tuesday (1/30) - Aspire to go Higher/ Teacher Trivia/ Open House**

- Students will dress in their future career. Students will be called down in group for picture.
- Teacher Trivia- 1:00-1:50 in homeroom
- Open House 6-7:30 ( School Wide- please make sure student work is displayed)

### **Wednesday (1/31) - Move It/Lunch**

- Mass at Cathedral 10:00 ( Administration/select students will attend)
- Throughout the day music will come on over speaker to get up and dance/move too in the classroom
- Ice Cream Social- in the cafeteria, 5/6 will begin after their lunch. Classes will be called to cafeteria when it is their time.

### **Thursday (2/1) - Inflatables**

- Inflatables/Carnival games will be set up in the gym and cafeteria. (See attached for time.)
- Packed Lunch- eat in classroom. Coke/sprite and chips provided (No Cafeteria)

### **Friday (2/2) - 8<sup>th</sup> Grade/Faculty Volleyball game (Any Catholic Spirit Wear)**

- Mass-8:00 (6<sup>th</sup> Grade Ficke plans Mass)
- 8<sup>th</sup> /Faculty volleyball game 9:30 in the gym
- Early dismissal 11:00

Catholic Schools Week buttons will be handed out on Monday. Each morning a winning button will be called. If a student in your room has the winning button, send them to the office for a prize. Button must be present to win!

## Appendix C

Religious Education Report  
January 2024

**Evening Religion** –Classes return on Monday, Jan 8th. We have 2 new students joining: one in 3<sup>rd</sup> and one in 7<sup>th</sup>.

Our Advent soup drive for the St. Agnes Food Pantry was very successful.

We have a teaching Mass scheduled with Father Keene on Monday, January 15<sup>th</sup>.

**Pre School/Sunday Religion** returned on Sunday, January 7<sup>th</sup>. We continue to get requests to join and accept all. Kate Nienaber is due to have a baby in February, and I am there to support her and will lead lessons.

**Sacraments 2022-23**

First Eucharist prep is beginning. There is a parent/ child meeting on Monday, February 5<sup>th</sup>, 6:30pm.

**OCIC**- We are working with one 3<sup>rd</sup>, and 4<sup>th</sup> grader in our evening classes to receive sacraments. Both have been baptized. Both did make their First Reconciliation.

**OCIA (Order of Christian Initiation of Adults)** Four continue their preparation to join; one new has joined. Mark Nutter continues to lead, being mentored by Paul Fritz.

**Rosary** - Our January Rosary was on the 4<sup>th</sup>. We continue to have people come to pray for special needs within their families and other special intentions. We see new people come each month. Our next is on February 1<sup>st</sup>, at 7pm.

**Senior Get Togethers**- We continue to get 25 + coming to our luncheons and socializing. We did not meet in December. Our next lunch with bingo, cards, and socializing is January 23<sup>rd</sup> after 11:30 Mass.

Diocese is presenting the following online opportunity:

***Patristics 101: Apostolic and Ante-Nicene Fathers***

Offered by the Institute of Catholic Culture (ICC) for anyone in the **Diocese of Covington**.

Beginning Jan. 25, 2024 ICC will host a live online course for free: "Patristics 101: Apostolic and Ante-Nicene Fathers," taught by Dr. John Pepino.

The Fathers of the Church played a pivotal role in the early Church by giving written expression to the truth taught by Christ and preached by the apostles.

In this course, we will study closely the writings of the early Church Fathers and come to understand their lasting impact on the Church.

This course will occur weekly on **Thursdays, Jan. 25, 2024 – June 20, 2024.\***

**Sign up for free (See Diocese website-Office of Catechesis.)**

\*Lectures will take place in the ICC's online classroom on Thursday evenings, 8:00 - 9:15 PM Eastern Time, Jan. 25, 2024 - June 20, 2024.

**A special course orientation session will be held on January 18th.** Recordings will be made available after each class for those who miss the live session.

**An excellent opportunity to take a high-level course for free.**

**Supported by the Diocese of Covington Office of Catechesis and Evangelization.**