



## St. Agnes Board of Catholic Education (BOCE) Meeting Minutes

October 10, 2023 6:00 p.m.

Location: School and Google Meet (in person only)

BOCE Members <sup>1</sup>					
Name	Term	Ends	Committee(s)	Present	Absent
<b>Craig Davidson, Board Chair</b> <a href="mailto:craigdson@gmail.com">craigdson@gmail.com</a>	3rd	2024	Corp Sponsors*	X	
<b>Rob Schoborg, Board Vice Chair</b> <a href="mailto:robertschoborg@gmail.com">robertschoborg@gmail.com</a>	2nd	2024	Finance		X
<b>Jeannett Hasselbeck, Board Secretary</b> <a href="mailto:jetalbers1@gmail.com">jetalbers1@gmail.com</a>	2nd	2025	Corp. Sponsors Inclusive Ed	X	
<b>Matt "Ike" Lambert</b> <a href="mailto:MLambert@cvgairport.com">MLambert@cvgairport.com</a>	3rd	2024	School Safety	X	
<b>Mary Forgiel</b> <a href="mailto:mforgiel26@gmail.com">mforgiel26@gmail.com</a>	3rd	2024		X	
<b>Ryan Reed</b> <a href="mailto:reed.law@live.com">reed.law@live.com</a>	3rd	2024		X	
<b>Meredith Schierberg</b> <a href="mailto:meredithSchierberg@gmail.com">meredithSchierberg@gmail.com</a>	2nd	2025		X	
<b>Melissa Willig</b> <a href="mailto:willig.melissa@gmail.com">willig.melissa@gmail.com</a>	2nd	2025	Catholic Identity/ Parish Council		X
<b>Patrick McCormack</b> <a href="mailto:patmicmac@gmail.com">patmicmac@gmail.com</a>	2nd	2025	Finance	X	
<b>Matt Terrell</b> <a href="mailto:mattaterrell@gmail.com">mattaterrell@gmail.com</a>	1st	2026		X	
<b>Angie Seitz</b> <a href="mailto:aellison121@gmail.com">aellison121@gmail.com</a>	1st	2026		X	

<sup>1</sup> BOCE member requirements can be found in the St. Agnes: BOCE By-Laws folder [\(add link to location\)](#)

\* The development committee is referred to as corporate sponsors at STA.

Executive and Administrative Members			
Name	Title	Present	Absent
<b>Rev. Mark Keene</b> <a href="mailto:MKeene@saintagnes.com">MKeene@saintagnes.com</a>	Pastor Vicar General		X
<b>Rev. Trinity Knight</b> <a href="mailto:tknight@saintagnes.com">tknight@saintagnes.com</a>	Parochial Vicar		X
<b>Erin Redleski</b> <a href="mailto:eredleski@saintagnes.com">eredleski@saintagnes.com</a>	Principal		X
<b>Judy Pieper</b> <a href="mailto:jpieper@saintagnes.com">jpieper@saintagnes.com</a>	Assistant Principal	X	
<b>Anita Dunn</b> <a href="mailto:adunn@saintagnes.com">adunn@saintagnes.com</a>	Director of Religious Education (DRE)	X	
	Representative from Adult Faith Formation		

## Meeting Minutes

- A. Call to Order by Mr. Davidson at 6:00 pm
  - a. Prayer led by Ms. Forgiel
  - b. September meeting minutes approved
  
- B. Old Business
  - a. Administrative
    - i. Ms. Hasselbeck discussed the changes made to the meeting minutes layout
    - ii. Ms. Seitz shared an update from the CovDio's board orientation held last month; the school and board policy review is almost complete; next step is review by the Bishop; final release expected in November
    - iii. Mr. Reed offered to review the new policies and by-laws once released and serve as the lead for making updates for St. Agnes; the general rule is that we don't override a Diocesan policy but we have the opportunity to add specific ones for St. Agnes, if needed; he plans to separate the policy document from the by-laws to avoid confusion
    - iv. Discussion was held regarding the onboarding process for new BOCE members and the following suggestions were made: provide access to the shared drive, create a new board member orientation packet, outline specific goals and roles for BOCE committees, and create a mentorship

program connecting new members to a mentor in year 2 or 3.

- C. New Business
  - a. Mr. McCormick shared an update regarding a new U12 soccer tournament being held Halloween weekend called the Futbol Spooktacular. Mr. Schoborg is leading the effort in partnership with Boosters and PTO; historically, the tournament was held by BSS but they decided not to move forward with it this year
- D. Communications and reports
  - a. Administrators report provided by Ms. Pieper – Appendix A
  - b. Religious education report provided by Anita Dunn – Appendix B
  - c. Pastor updates – no update
- E. Committee Updates
  - a. Safety update – no update
  - b. Finance – no update
  - c. Public relations – no update
    - i. Ms. Forgiel offered to do a courtesy review of St. Agnes’ marketing efforts and provide recommendations for the future
  - d. Corporate Sponsors – Ms. Hasselbeck shared a presentation outlining the 2009 program and possible changes for 2024
    - i. The program has been dormant since Covid; the board decided to revisit the conversation following Ms. Redleski’s return
    - ii. Ms. Seitz offered to connect Mr. Davidson and Ms. Hasselbeck to parishioner, Ms. Haag, who is an experienced development executive
  - e. Catholic Identity – no update provided
    - i. The possibility of having Lou Judd (program owner) share an overview to the board in January was discussed; revisit upon Ms. Willig’s return
    - ii. Mr. Pieper offered to include a link to the Virtues=Strength content in the weekly school newsletter so parents can be better informed
  - f. Special Education – no update
- F. Future Business
  - a. N/A
- G. Adjournment at 7:21 pm

*Respectfully Submitted, Jeannett Hasselbeck*

## Appendix A

### Saint Agnes Board of Education

#### Administrator's Report

October 10, 2023

#### Safety & Drills

- Completed September Fire Drill 9/26
- Gray Door at bottom of steps locked all day
- October Fire Drill scheduled for Friday, October 20
- Contacted Tim McHugh about leaving the door wedged open during gym use and beer cans left in the bleachers.
- Safety Survey to be completed and submitted October 13

#### Technology

- Purchased 5 additional chromebooks
- Replaced one damaged iPad

#### Cafeteria

- Laura Hatfield is working on securing another manager for the year.
- We are offering juice boxes, but no additional snacks at this time

#### Academics & Curriculum

- Progress reports sent home October 4
- Teachers are scheduling conferences for grades K-4; October 16-20 & 5-8: October 23-27
- Trimester 1 ends November 9.
- Faculty Professional Development Day 10/13 (Kagan Strategies)/No school for students

#### Student Involvement

- After School Clubs: Adoration, Choir, Living History, Stem, Game, Lego, Card, BrainQuest, Fitness, Math Counts, Keyboarding, Service, Science Fair, Art, Walking, Blaze, Y Disciple, Super Smash Bro., Academic Team grades 5-8.
- Grade Level Family Nights:
  - Grade 3 Pumpkin Carving 10/26
  - Kindergarten Halloween Costume Party 10/30
  - Grade 1 Pancakes and Plaid 1/9/2024
  - Grade 8 Game Night 1/15
  - Grade 6 Bowling 2/8
  - Grade 7 "Pi" night and Games 3/14
  - Grade 4 Roller Skating 4/11
  - Grade 5 Painting 5/9

#### Annual Appeal

- Categories: Playground, School and Campus Safety upgrade, STEM & Tech.
- To be mailed out by Mrs. Redleski next week

### Upcoming Events

- Veterans Day Mass and reception for veterans November 10
- Grandparents Day program November 21 with early dismissal
- Open House Date for prospective students to be set in November/currently offering information and tours to parents upon request.(Tentative Date November 5)

## Appendix B

### Religious Education Update--October 2023

Evening Class-We have grown by 6 more students, plus we have 3 homeschooling. No class the 9th as majority are on Fall Break. We completed our "Empowering God's Children" during our first two weeks.

Preschool- is at 15 with new coming each week. We went over the "Empowering" lessons the first two weeks.We will take off on the 15th as St. Agnes has a Fall Break weekend.

Liturgy of the Word- One mom approached and is interested in leading, but we need at least 3 more.

### Sacraments-

Confirmation Commitment was last week; we are still waiting on some papers. 15 missed parent/student meetings(I was available on Monday, Sept.25th to meet, but only 5 families came); 16 missed Commitment Service. We should have about 50 students to be confirmed. I have not received our document to fill out from the Diocese yet, but I have reached out to our new music minister about music. WE have also received info on a lector and 2 servers.

Reconciliation- We meet with parents and children on Monday the 16th, 6:30pm. First Reconciliation will be on November 30th, 6:30. I have contacted two extra priests to be with us. We should have 46 students. Our Evening Class has one 3rd grade and one 4th grade preparing with the 2nd.

I communicated with Father to set up dates for Evening and school as we near Advent.

First Thursday Rosary continues.

Parent help- I have put coloring books and crayons in the main foyer again. I still have to get out the little books.

Senior Group- We did not meet in September as the hall was needed for Oktoberfest staging. We are planning to meet on Tuesday, October 24 for lunch and the Rosarians will join us and tell of their mission.

Diocese- The Diocese is hosting Jared Dees, author of "To Heal, Proclaim, and Teach" on Saturday, Oct. 14, 8:30am-11:30am. All are invited to attend. They do ask for rsvp to [dcooley@covdio.org](mailto:dcooley@covdio.org).