



St. Agnes Board of Total Catholic Education Meeting Minutes
January 12, 2021 6:00 p.m.
Location: Google Meet

Name	1st/2nd Term	Term Expires	Present	Absent
Emily Long, Board Chair Service Hours Committee Chair EmilyLong2009@hotmail.com	1st	2022	X	
Ryan Wehner, Board Co-Chair Finance Committee Chair RMWehner@yahoo.com	1st	2021	X	
Lee Metzger Board Secretary School Safety Committee LMetzger@cetrulolaw.com	1st	2023	X	
Wes Williams School Safety Committee Co-Chair Wes.K.Williams@gmail.com	1st	2022	X	
Denise Bowman Public Relations Committee Chair Development Committee bowmand@ndapandas.org	1st	2022	X	
Matt Lambert School Safety Committee Chair MLambert@cvgairport.com	1st	2023	X	
Elizabeth Frederic EFredericLaw@gmail.com	1st	2023	X	
Judy Pieper, Asst. Principal jpieper@saintagnes.com	n/a		X	
Rev. Mark Keene, Pastor MKeene@saintagnes.com	n/a		X	
Anita Dunn, Director of Religious Education adunn@saintagnes.com	n/a			X



- I. Call to Order by Ryan Wehner.
 - a. Prayer by Mr. Metzger
 - b. Approval of November 2020 Minutes (December meeting was cancelled)
 - i. Motion to approve November 2020 minutes by Mr. Williams.
 - ii. Second by Ms. Long. Motion carries.
 - c. Old Business

- II. Committee Reports
 - a. School Safety Committee – No report.
 - b. Service Hours Committee – No report.
 - i. A lot of places aren't accepting community service right now, because of COVID-19.
 - ii. We should send another reminder in the newsletter of how families can be more creative this year in service projects
 1. Board will put together a list of long-term care facilities or front line worker agencies for students to make cards for the homebound, healthcare workers, or law enforcement
 2. Each member will submit one proposed agency to Lee, so that we will have a list of 8 agencies for the students to make cards for during Catholic Schools Week
 - c. Public Relations Committee
 - i. Role in Open House /Catholic Schools Week
 1. Superintendent has encouraged schools to create a virtual tour for families. Mrs. Woolley is working on a virtual slideshow.
 2. They have also considered just encouraging people to call for a personalized tour. That way the tours are spread out.
 3. They are also getting an ad together for The Messenger for Catholic Schools Week. It will be \$264 if in color. Mr. Wehner suggested that we have the budget for that.
 4. We can wait to do Open House until after Mrs. Redleski returns on February 4. There has been a suggestion of doing a video with a student as a guide, using a CCH student to film it. Fr. Keene also suggested parishioner Ron Lawson, who has done some video work for the parish in the past. Mr. Williams and Mr. Metzger expressed concerns about a continuous path throughout the building, as that could



present safety concerns. There need to be breaks in the video.

ii. School Swag

1. We have boxes of water bottles, per Mrs. Pieper.
2. Becky Millay mentioned last year that there was a box of St. Agnes SWAG somewhere in the school.

d. Development Committee - No report.

e. Finance Committee - Report by Mr. Wehner. Finance committee starts to gather data for meeting in early Spring. The purpose of gathering data is to project the budget for the following year.

III. Executive Report

a. BOTCE Chair:

i. Bylaw review: https://docs.google.com/document/d/1rKU9JD0-VXupHuPxKFRUR_ZMHUuBytUhxL96LwTT2MA/edit

1. Bylaws are to be reviewed every five years. There's only one item from 2015. There's a one-sentence bylaw. There are a few from 2016, so we'll do those too at the February meeting.

ii. Roles of the Board:

<https://docs.google.com/presentation/d/1MqxafCP-buTn9A7yIUvGglztcvj1Pjv6stEsgDIOGc/edit#slide=id.g865a45f1300>

iii. End of Year Survey Planning - Needs to be a survey and a marketing tool

1. We want our families to feel valued and connected.
2. Ms. Long suggested giving everyone on the board copies of what we currently have, so that we can make suggestions moving forward. That was created through SurveyMonkey. We'll have to ask Mrs. Redleski if she has access to last year's survey. Mr. Wehner thinks we should also ask Mrs. Woolley if she has access. Mrs. Pieper will ask Mrs. Woolley if she has access and can get us a copy. Fr. Keene suggested Becky Millay may know as well. Mr. Wehner thinks the survey always goes out the newsletter after Spring Break.



IV. Administrative Reports

a. Principal's Report – by Asst. Principal Pieper.

- i. Virtual learning – the time we were forced to be remote went very well. There were very few problems, and we had tech support. Teachers and parents seem to be happy.
- ii. In person instruction – Resumed January 4. Our plan was laid out in August. Any student not present due to quarantine learns remotely, and is one day behind because video is posted at the end of the day.
 1. Several people are quarantined right now because a parent has COVID
 2. Mrs. Pieper has gotten a little bit of pushback from some parents given that there is not contemporaneous learning for the virtual learners. She advises concerned parents that the school is following the plan that was laid out in August.
 - a. The system actually works pretty well
 - b. The teachers are doing a great job
 3. We are now using travel quarantine forms
 - a. The protocols we have in place appear to be working
 4. We currently have 10 at-home learners by choice
- iii. COVID Reports to diocese
 1. 49 students presently in close contact quarantine
 2. 6 students with COVID since the beginning of the year, none infected at school
 3. 5 students presently awaiting COVID test results and on quarantine
- iv. Sports – St. Agnes has not yet made a decision on spring sports. Boosters are going to gauge interest.
 1. Diocese is ok with spring sports, as of right now.
- v. Annual appeal goal is \$40K for 2021: as of 1/11/2021, we have raised over \$42K in pledges and contributions. AA goes through the end of the fiscal year.
- vi. Registration for upcoming year
 1. November 16 was open Kindergarten registration. As of 1/11, we have 35 registered
 2. This week, priority registration going out for grades 1-8
 3. January 25, is grades 1-8 open registration



- b. Director of Religious Education Report from Anita Dunn – Report attached.
 - i. Confirmation January 26th at 7:00 p.m. at the cathedral. Attendance limited to parents, confirmandi, and the sponsors

- V. New Business – None
 - a. Adjournment at 7:11 p.m.

Respectfully Submitted,

Lee Metzger, Board Secretary

RELIGIOUS EDUCATION REPORT

January 2021

Evening Religion-Monday, January 11th was our return to in person. Teachers had been connecting either virtually, by email, by text, and by 'snail' mail to keep kids and families on track. Monday night we were able to get input on whether the kids received work or not and whether it had been completed. Hopefully, we are back in session now.

We do follow all the safety and sanitizing protocol.

One teacher is finishing quarantine after traveling; one is in quarantine due to a family member testing positive. They are continuing to reach their students as they been.

Sacraments- We are still waiting for a decision on Confirmation and First Confession. We have a parent meeting on First Communion on January 21st.

RCIA- Paula has 1 candidate preparing and 1 inquiring about making the decision.

RCIC- We are still awaiting word from the family to continue with sacraments. Students have finished preparation.

Youth Group – Still on hold. We will be searching for new leaders; John Griffin has increased job tasks and Maddie Brown has gotten engaged and is preparing for her wedding. They said they would see if there were any other Dynamic people who might be interested in leading.

Diocese- No in person meetings. No visitors allowed in the Curia. Staff are to avoid contacts. Isaak has reached out to me to see what DRE/Cres are doing and if we might need support. I reported that some of us had been connecting by email and sharing ideas.

First Thursday Rosary- We cancelled in December and January due to COVID restrictions. We hope to return on February 4th