

Saint Agnes Board of Catholic Education
October 9, 2018

Members Present: Rich Hoyt, Becky Millay, Tony Barczak, Stephanie Smith, Mike Bloemer, Oak Martin & Anita Dunn

Excused Absences: Father Mark Keene, Jamie Ramsey & Ryan Wehner

- Becky Millay opened the meeting at 7:08 p.m. and Tony Barczak led the group in prayer.
- Following prayer, the Board officially voted Ryan Wehner as a new BOTCE member.

Old Business:

- Reviewed minutes from the September meeting and discussed that once meeting notes have been approved by the Board the Secretary is to email the minutes to Christina Wooley for placement on the school website.
- Becky Millay updated the group that she had been in contact with Joe to obtain a final copy of the updated bylaws, but was still waiting to receive them.
- Becky Millay again noted that the end-of-the-year survey was never sent to school parents last year. The Board agreed to identify the best path forward for the end-of-the-year survey in May of 2019, so that we can solicit feedback from the parents.
- Group discussion around Board efforts to impact enrollment / new recruitment and expectations for new student retention.
 - Suggestions include:
 - Market Research to understand years when enrollment might be low.
 - Flyers in Ft. Wright New Neighbor Packets.
 - Additional Open House.
 - Alumni Involvement / Interactions.
 - Periodic Check-In Calls with New Families to make sure they are adjusting well and answer any questions.

Committee Information:

Public Safety:

- Rich Hoyt updated the group that the lockdown drill for the entire school on September 26 went well and that there is some discussion around a new Reunification Point - possibly at Lakeside Christian.

Service Hours:

- Oak Martin reported that Service Hours Participation was up and that (75) families had (5) hours or more already logged.

Public Relations:

- Becky Millay and Stephanie Smith discussed the upcoming Open House and the efforts to promote the event. Becky, Stephanie and Rich outlined the various ideas for swag items for the event and the group decided on the pencil holders, pencils and water bottles - not to exceed \$1,500.00 in total spend.
- Stephanie and Rich shared that the Open House postcards had been ordered and the yard signs were printed. Rich to distribute the various signs to families for placement.

Development:

- Becky Millay mentioned that she continues to work to draw new sponsors and donations for St. Agnes events and coordinate invoices / re-engagement with current sponsors as the sponsorships work off of a calendar year.
- Ryan Wehner to assist Becky Millay with Development efforts.

Finance:

- Rich Hoyt provided a brief update regarding Oktoberfest.
- Becky Millay inquired about a Board Ledger and a Total Budget for Board related expenses. Rich mentioned that he could provide reports for the past (3) years. Becky to follow-up with Mr. Hoyt.

Administrative Reports:

Executive Reports:

Becky Millay's report was submitted for approval as written. We reviewed and discussed the attendance policy for BOTCE members.

Principal Report:

Rich Hoyt's report was submitted for approval as written.

Religious Education Report:

Anita Dunn's report was submitted for approval as written.

Miscellaneous Items:

The meeting was adjourned at 8:40 p.m. Approval and motioned by Oak Martin and seconded by Stephanie Smith.