

Saint Agnes Board of Catholic Education
November 7, 2018

Members Present: Rich Hoyt, Father Mark Keene, Becky Millay, Tony Barczak, Stephanie Smith, Mike Bloemer, Jamie Ramsey, Ryan Wehner & Anita Dunn

Excused Absences: Oak Martin

- Becky Millay opened the meeting at 7:02 p.m. and led the group in prayer.
- Following prayer, the Becky officially introduced Ryan Wehner as a new BOTCE member.

Old Business:

- Reviewed minutes from the October meeting, which Tony Barczak motioned to approve and Stephanie Smith second the motion. The group once again discussed that once meeting notes have been approved by the Board the Secretary is to email the minutes to both Mr. Hoyt and Christina Wooley for placement on the school website.
- Becky updated the group that she had been in contact with Joe to obtain a final copy of the updated bylaws, but was still waiting to receive them. Mike Bloemer stated that he would connect with Joe since they work together to see if he could help in securing the updated policies the Board approved last year.
- Mr. Hoyt, Becky and Stephanie discussed the turnout for the Open House.
- Group discussion around the December Meeting and agreed to cancel the meeting and resume in January.

Committee Information:

Public Safety:

- Rich Hoyt mentioned that discussion around a new Reunification Point continues and that the school has been reviewing the possibility of selecting Lakeside Christian.

Service Hours:

- Oak Martin reported that Service Hours Participation continues to trend upward.

Public Relations:

- Becky Millay and Stephanie Smith discussed the need to develop Brand Standards / Logo Guide for the school and all committees to use. Upon ordering new swag for the Open House, it became clear that the school could benefit from providing guidelines for the following:
 - Logos
 - Develop a Single Color Crest Logo
 - PMS / RGB / CMYK Color Values
 - Standard Fonts

Development:

- Becky Millay mentioned that she continues to work to draw new sponsors and donations for St. Agnes events and coordinate invoices / re-engagement with current sponsors as the sponsorships work off of a calendar year. She will reconnect with all current sponsors before the close of the year to determine sponsorship levels in the coming year.

Finance:

- Rich Hoyt provided a brief update regarding Oktoberfest and the current total raised; close to \$105,000.00.
- Rich Hoyt also provided Board Ledgers and a Total Budget for Board related expenses to Becky for the past (3) years.

Administrative Reports:

Executive Reports:

Becky Millay's report was submitted for approval as written.

Principal Report:

Rich Hoyt's report was submitted for approval as written.

- Discussed the Annual Appeal and the intention to use funds raised to help cover expenses for new doorway in front lobby. Also discussed the quote Mr. Hoyt received for new security cameras / adding (6-8) cameras to the grounds.

Religious Education Report:

Anita Dunn's report was submitted for approval as written.

Miscellaneous Items:

The meeting was adjourned at 7:55 p.m. Approval and motioned by Tony Barczak and seconded by Mike Bloemer.