

Saint Agnes Board of Total Catholic Education

November 12, 2019

Members Present: Erin Cappy, Becky Millay, Tony Barczak, Stephanie Smith, Anita Dunn, Wes Williams, Ryan Wehner, and Mike Bloemer.

Excused Absences: Emily Long, Denise Bowman, Fr. Keene

Ryan Wehner opened the meeting with a prayer at 7:03 p.m.

Old Business:

- Minutes from the October meeting were reviewed. Motion for approval was initiated by Mike Bloemer and second by Ryan Wehner.

Committee Reports:

Public Safety: Mike Bloemer and Erin Cappy reviewed updates for reunification point. Lakeside Christian was confirmed. Board members discussed best practices for notifying parents of the update and settled on a segment in the newsletter from Ms. Cappy.

Also discussed the situation with the Crosswalk. There could be an opportunity to put flashing light near the crosswalk to help drivers see students and stop.

Service Hours: Group discussed how we might continue to promote logging service hours – Mentioned offering an incentive for the families who have logged (10) hours in December would receive an out of uniform day.

Public Relations: Shared an Open House update. We had (32) potential families participate. Also discussed hosting another Open House the Thursday of Catholic Schools week to help bring prospective students and families in for the event.

The goal will be to host another Open House during Catholic Schools week. We will print additional mailers and share in the Messenger to communicate event.

Development: -Becky Millay noted opportunities to streamline sponsorships with other committees so we are not all asking the same organizations for sponsorship funds. All 2019 Sponsors have been invoiced and we are looking for 2020 sponsorship opportunities.

Finance: Discussed the Annual Appeal process and execution for the 2019 Appeal.

Administrative Reports:

Executive Reports: -Becky Millay's report was submitted for approval as written.

Principal Report: -Erin Cappy's report was submitted for approval as written.

Religious Education Report: -Anita Dunn's report was submitted for approval as written.

Miscellaneous Items:

- Due to lack of availability during the holidays, the December BOCE Meeting was canceled.
- Discussed Cross Communication and Transparency with all families through Social Media.
- Marketing; discussed the development of Brand Guidelines to promote brand consistency through all committees / users. Stephanie Smith and Beck Millay to develop and present to the BOCE.
- Succession Planning: We have (5) Board Member Terms that will be up in May. The group discussed potential candidates and opportunities to introduce them to the Board.

*The meeting was adjourned at 8:15 p.m. Approval and motioned by Mike Bloemer and seconded by Ryan Wehner.