

Saint Agnes Board of Total Catholic Education

October 8, 2019

Members Present: Erin Cappy, Becky Millay, Tony Barczak, Emily Long, Anita Dunn, Denise Bowman, Wes Williams, Mike Bloemer.

Excused Absences: Stephanie Smith, Fr. Keene, Ryan Wehner

-Mike Bloemer opened the meeting with a prayer at 7:04 p.m.

Old Business:

-Minutes from the September meeting were reviewed. Becky Millay noted a few corrections and said she will correct and email them to all members for approval.

Committee Reports:

Public Safety: -Mike Bloemer and Erin Cappy reviewed updates for staff training, maintenance of safety equipment on school property and evacuation procedures.

Service Hours: -Emily Long provided an update. We discussed adding a “Festival” category for logging volunteer service hours, as well as restructuring the service hours categories.

Public Relations: -Open House preparations were discussed such as yard signs, mailings/promotions, volunteers, greeters and students for leading tours.

-The new school website is now active and the feedback has been good so far.

Development: -Becky Millay noted that all of the 2019 corporate sponsorship invoices have been sent.

Finance: -Oktoberfest was discussed and it was a big success. Overall financial numbers should be available soon.

-An Annual Fund report was discussed and recommended to be released by the end of the year.

Administrative Reports:

Executive Reports: -Becky Millay's report was submitted for approval as written.

Principal Report: -Erin Cappy's report was submitted for approval as written.

Religious Education Report: -Anita Dunn's report was submitted for approval as written.

Miscellaneous Items: -Mike Bloemer commended the 6th-8th graders for their service projects.

-Marketing was encouraged to promote the school's good news through various media outlets.

-The meeting was adjourned at 8:20 p.m. Approval and motioned by Mike Bloemer and seconded by Denise Bowman.