

# Saint Agnes Board of Catholic Education

November 14, 2017

**Members Present:** Tony Barczak, Joe Bowman, Becky Millay, Oak Martin, Dave Nienaber, Jamie Ramsey & Mike Bloemer

**Excused Absences:** Stephanie Smith

**Ex Officio Members Present:** Father Mark Keene, Anita Dunn & Rich Hoyt

Noting a quorum, Joe Bowman opened the meeting at 7:02PM and Tony Barczak led us in prayer.

## **Old Business:**

The minutes from the October meeting were presented. Rich Hoyt requested a grammatical change, otherwise the minutes were approved and motioned by Tony Barczak and 2<sup>nd</sup> by Becky Millay.

## **Executive Report:**

Joe Bowman explained that Allison Fangman has formally resigned from the Board. As a result, we have one Board position open, plus the Vice Chair position is open. Joe asked that anyone with interest in the Vice Chair position reach out to him. Historically, the Vice Chair serves as the Chairperson the following year.

The School Board will be sponsoring Donut's following Mass on Sunday, December 3. Joe will take care of picking up the donuts, milk, fruit, etc. We need helpers after the 9:30 and 11:30 Masses.

Joe asked Rich about the Annual Appeal and where the website can be found for online giving. Rich explained that this was just an introductory piece and a more formal ask is forthcoming, including an envelope and website address.

## **Goals Discussion:**

At our October meeting, Joe Bowman asked that everyone come prepared with their top priorities for Saint Agnes school. The following ideas were shared:

### *Technology:*

- Modernize our website. A fully revamp isn't necessary, but we should unify fonts, track analytics, add some plugins, and coordinate any changes at the parish level to unify the parish site as well.
- Remain committed to providing our students with current technology

### *Building:*

- Consider improvements to both the front and back of school. Ideally the back of school would be handicap accessible.

### *Community:*

- Our School enrollment is thriving, while our Parish engagement is failing. We can't afford to lose engagement with another generation of children. Oak suggested having a class attend funeral services, especially for long-time dedicated parishioners. Father explained that the Parish contribution to the School has decreased from \$650,000 when he started to the current \$350,000 and Sunday Mass attendance has declined from 1,600 to 800. We need to make Religious education more than rote memorization and that starts at home.
- Offer more extracurricular activities, especially for younger families. Ideas included Odyssey of the Mind, Lego club, and Craft club. Youth group for older kids has been a positive experience.

*Financial:*

- Proactively explore grants.
- Fundraise as one Saint Agnes Community, with fewer but more meaningful ask for donations.

**Policies and Procedures:**

Joe read policies that were amended at our last meeting, including:

- P5578: Student welfare - School visitors
- P5582: Student welfare - safety regulations
- P6410: Pupil to teacher ratio
- P6540: Student support services
- P9110: Board Membership
- P9310: Permanent Committees
- P9430: Secretary – Duties

Tony Barczak motioned to approve the amended policies, Oak Martin seconded the motion, and they were unanimously approved.

Joe provided 55 additional policies and procedures needing review. He requested board members send him any proposed changes prior to our next meeting.

**Committee Information**

- Service Hours:
  - 33% of families have entered hours, totaling 2,250 hours. The median per family is 13 hours. Oak stressed the goal of this tracking is to encourage broad participation rather than see who can log the most hours. We discussed ideas for incentivizing parents to participate.
- Public Safety:
  - Mike Bloemer is going to get with Joe Bowman to discuss needs and ideas.
- Public Relations:
  - We had a successful open house this past Sunday. More than 30 families attended.
  - 7<sup>th</sup> and 8<sup>th</sup> graders gave tours and this proved to be a nice touch.
  - Many thanks to the School Board members both past and present that made this happen.
- Development:
  - Invoices and renewal letters have been updated.
  - The development committee would like ideas for additional companies that can be asked.
- Finance:
  - The Annual Appeal committee is meeting tomorrow morning. They will be speaking at Masses this weekend. The goal is for a big push on Giving Tuesday with a fundraising goal of \$15,000.

**Administration Reports**

**Principal's Report:** Rich Hoyt's report submitted for approval as written.

**Coordinator of Religious Education Report:** Anita Dunn's report submitted for approval as written.

Meeting was adjourned at 8:05. Approved and motioned by Tony Barczak Seconded by Oak Martin.