



DIOCESE OF COVINGTON FOOD SERVICE
REFUND OF CHILD NUTRITION FUNDS

THREE OPTIONS AVAILABLE: PLEASE CIRCLE ONE

We cannot issue a check under \$5.00.

- 1. I WOULD LIKE A REFUND OF THE ENTIRE AMOUNT ON MY SON/DAUGHTER'S ACCOUNT**
- 2. I WOULD LIKE TO DONATE TO NEEDY FAMILIES IN OUR SCHOOLS**
- 3. I WOULD LIKE THE BALANCE TRANSFERRED TO: (enter students name)**

STUDENT'S FIRST & LAST NAME: _____

STUDENT'S ID # (if known) _____

STUDENT'S SCHOOL _____

STUDENT'S GRADE _____

PARENT/GUARDIAN'S

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

REASON FOR REFUND _____

SIGNATURE _____

DATE _____

RETURN THIS FORM: lhatfield@covdio.org or mail to Diocese of Covington, Attn: Laura Hatfield, 1125 Madison Ave, Covington KY 41011

If a balance less than \$5.00 remains in a student's account after the student graduates or withdraws, and we do not receive any communication from you within 30 days, the remaining balance will be written off.